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# Minutes of the Borough Council Zelienople, PA

11/11/2024

7:30 PM

Council-Regular

MasterID: 781

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The November 11, 2024, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Mary Hess, Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, and Mayor Thomas Oliverio. Gregg Semel did not attend.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

## **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Bonnie Brimmeier.

## **VISITORS:**

In Person: Joel Grobe, Julia Acker, and Jessica Faust

Others were in attendance, but they did not identify themselves

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## **PUBLIC COMMENT:**

none

## **CONSENT AGENDA:**

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of October 28, 2024 Council Meeting
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.
- Transfer of Funds, \$20,000 from the General Fund to the Park Fun, if needed.
- Acknowledge Receipt of Summary Budget Report

Motion carried 6-0.

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## **NEW BUSINESS:**

### **BILLS TO BE PAID**

A motion was made by Mr. Spencer Mathew, seconded by Mr. Foyle, to accept the "bills to be paid report" for November 11, 2024 totaling \$731,200.46.

Motion carried 6-0.

### **CONSIDERATION FOR PIATT COMPANIES RELEASE NO. 2 OF THEIR FINANCIAL GUARANTEE FOR GLADE RUN VILLAGE RESIDENTIAL DEVELOPMENT PHASES 1 & 2**

A motion was made by Mr. Spencer Mathew, seconded by Mr. Fritch, to approve Piatt Companies Release No. 2 of their Financial Guarantee for Glade Run Village Residential Development Phases 1 & 2 in the amount of \$314,420.43.

Piatt Companies has submitted their first request for release for materials installed on the Glade Run Village Residential Development. Gannett Fleming has reviewed this request and confirmed that the materials have been installed and recommends approval of the release.

Motion carried 6-0

### **CONSIDERATION FOR ESTIMATE 6 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH ELECTRIC UTILITY UNDERGROUND SERVICE WORK PROJECT – CONTRACT 20-02**

A motion was made by Mr. Schoppe, seconded by Mr. Mathew, to approve M and B Services LLC Contract 20-02 Estimate No. 6 for the Zelienople Borough Electric Utility Underground Service Work Project in the amount of \$5,652.50.

The work has been completed and we will request reimbursement from the DCED grant once paid by the Borough.

Motion carried 6-0.

### **CONSIDERATION FOR CHANGE ORDER NO. 3 TO THE CONSTRUCTION CONTRACT FOR THE STORMWATER IMPROVEMENTS PROJECT**

A motion was made by Mr. Mathew, seconded by Mr. Spencer Mathew, to approve Brex Enterprises Change Order No. 3 for the Stormwater Improvements Project in the amount of \$10,274.12.

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Due to a conflict with two Verizon lines that were not marked prior to construction, the stormwater pipe will need to be lowered to avoid the conduits. There was a change in pipe material to minimum the new depth. This lower line will result in the existing inlet at Culvert Street to be lowered as well.

As part of this work, the contractor needed to adjust the grade of the existing pipe at both connection points and also encountered an abandoned manhole that needed removed.

Motion carried 6-0.

## OTHER BUSINESS:

The Manager requested an executive session for contractual/legal matter.

Time of Break 7:37 PM; Return 7:42 PM

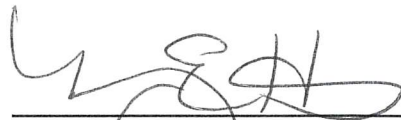
Executive Session Time: 7:42 PM; Return 8:18 PM

Being no further business, President Hess closed the meeting at 8:19 PM.

ATTEST:

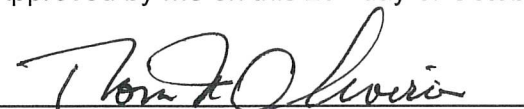


Andrew C. Spencer  
Borough Manager



Mary E. Hess  
Council President

Approved by me on this 28<sup>th</sup> day of October 2024.



Thomas M. Oliverio  
Mayor